

I. CALL TO ORDER at 6:00 pm in the basement meeting room at the Fremont Town Hall. Present were Selectmen Gene Cordes and Leon Holmes Sr; and Town Administrator Heidi Carlson; Trash and recycling company representative Bob Allgaier of Pinard Waste; Pete LaChapelle of Waste Management. All rose for the Pledge of Allegiance

II. ANNOUNCEMENTS

Bulky Day went well on Saturday October 12, 2013.

The meet and greet for Chief Twiss will take place next Saturday, October 26th from 10:00 am to noon at the Safety Complex.

III. LIAISON REPORTS

There was discussion about the Budget Committee meeting of 10/16/2013. There are outstanding questions about the Cemetery, Parks & Recreation, and Police Department budgets. Selectmen asked to have the Cemetery Trustees in for the next Selectmen's meeting to discuss the long-term roadway construction plans for Leavitt Cemetery.

Carlson reported on the SRRDD 53-B Meeting also held on 10/16/2013. Hampton reported that they will withdrawing from the District as of June 30, 2015.

Selectmen discussed a Warrant Article potentially authorizing the Board to withdraw from the 53B District if it would be financially beneficial to the Town. Much more information needs to be learned about the process and the future plans of the District.

IV. APPROVAL OF MINUTES

Selectmen reviewed the minutes of 10 October 2013. Holmes Sr made a motion to accept the minutes as written. Cordes seconded and the vote was approved 2-0.

V. SCHEDULED AGENDA ITEMS

At 6:15 pm – Scheduled opening of the MSW/Recycling bids received. Present were Bob Allgaier from Pinard Waste Systems, and Peter Lachappelle from Waste Management.

Pinard \$265,000 in year one (including \$7,950 for a bond), fixed price; offered reduction of \$7,950) for not having to post a bond, will also do a service arrangement with damages for missed services, etc; and offered additional options which will further be reviewed. Five year contract with increase to the fixed price of PPI for Solid Waste Collection (historical PPI chart enclosed for reference).

Waste Management \$206,951 in year one, fixed price for 3-5 years, 3% increase per year. Includes providing the 14 dumpsters for each spring and fall bulky days

Casella \$230,000 in year one, fixed price for 10 years, 3% increase per year. Does not include bulky day dumpsters.

The proposals were briefly discussed with the vendors, and the Board indicated that tallying and other comparisons would be completed as soon as possible.

Allgair and Lachappelle left the meeting at approximately 6:40 pm.

Selectmen further discussed the proposals and decided to ask for a tonnage cost per year from Waste Management, as of July 1, 2015 if the 53B district were to dissolve. All other bidders included alternative tonnage rates.

Selectmen then discussed the need to share a vision about the Town Clerk's position, feeling that we need to create a consistency in the office and train the Deputy well. They feel a well-trained Deputy strengthens the office.

6:45 pm Public Input – none

7:00 pm Department Heads

Richard Butler came in to the meeting at 7:45 pm. He dropped off invoices and spoke briefly with the Board about Grassdrag preparations, as well as his meeting last evening with the Budget Committee.

At approximately 7:45 pm Sharon Girardi came in to the meeting to discuss the proposed 2014 Town Clerk/Tax Collector budget.

Girardi said her vision is to have the office open four weekdays per week and on Saturdays from 9 am to 12 noon to offer greater customer service that is convenient for residents. The Board stressed gaining greater stability in the office. Girardi said her plan was to have the clerical assistant be paid \$14 per hour for 12 hours a week and two Saturdays per month.

Carlson expressed concern that Girardi has spread herself out too much to start and is concerned about her being in the building alone at times. There was discussion in this regard, and Girardi feels confident that her hours are more convenient for the public and that with a Deputy, she will be able to expand them even more.

This led to discussion about wages for other clerical positions in the Town, equity and Girardi's feelings about this new position. After much debate, Girardi suggested putting additional funds into the stipend amount and keeping the clerical amount at \$12 per hour.

There was discussion about a Warrant Article being included to designate a salary and establish the position of Town Clerk/Tax Collector.

The Board continued review of the budget, discussing establishment of the salary at \$35,217. The Board decided to recommend the number at a flat \$35,000. They made their recommendation on the Deputy line at \$1,800 and reduced the clerical wages to \$9,161 representing \$12 per hour for approximately 763 hours of coverage

Motion was made by Cordes and seconded by Holmes Sr to recommend a total of \$61,781 with the changed allocations as noted above. The vote was approved 2-0.

The balance of 2103 salary funds for the Clerk's position were reviewed and discussed. Girardi has not taken a salary since she started working in the last week of July 2013, stating that she preferred to be trained, and had indicated at that time that she would begin taking a salary in approximately October of 2013. The balance of funds, less a \$2 per hour differential being paid to the clerk/deputy was calculated and Girardi will be paid for the rest of this year, beginning with the next pay period.

Girardi left the meeting at approximately 8:30 pm.

VI. OLD BUSINESS

1. The order was placed by email for the computer servers on Friday October 11, 2013; and followed up with the signed quote sent by fax on Wednesday October 16, 2013.
2. There was a brief review of the copy machine bids opened last week, with some more information to be gathered from the low bidder as clarification.
3. Selectmen discussed the Animals at Large Town Ordinance, and reviewed follow-up information received from Renee King, the Town's Animal Control Officer. Chief Twiss had briefly reviewed it, and felt it would likely be helpful. The Board decided to send the Ordinance to legal counsel for review.
4. Selectmen reviewed information from Chief Twiss regarding the PD Investigative Supervisor position and his proposed review and hiring process sequence. Selectmen offered some additional suggestions to the job ad, and it will be reviewed with the Chief tomorrow for posting as soon as possible.

VII. NEW BUSINESS

1. Selectmen reviewed the accounts payable manifest \$518,436.46 for the current week dated 18 October 2013. Motion was made by Holmes Sr to approve the manifest. Cordes seconded and the vote was unanimously approved 3-0.
2. Selectmen reviewed and approved purchase orders, bills and invoices for payment.
3. Selectmen reviewed the folder of incoming correspondence; reviewed and sign outgoing correspondence to the Town of Nottingham.
4. Selectmen reviewed and approved the November Newsletter for publication.
5. Selectmen discussed the Veteran's Open House, which is scheduled for Monday November 11, 2013. There was discussion about the time and location. Jeanne Nygren had done some research and spoke with people helping to plan the event. There are differing opinions about a morning or afternoon session. Some members of the Board are working that day, and overall it was felt that the evening at the Town Hall as has been done in past years, was acceptable.
6. Selectmen discussed possible Police cruiser options in light of the DRA and Town's attorney recommending against transferring operating budget funds to purchase a car given the Town Meeting vote in March 2013. Selectmen will continue to review and discuss this as a budget matter for 2014 as it is felt it must be addressed as quickly as possible.

VIII. NON-PUBLIC SESSION NH RSA 91-A - none

The next regular Board meeting will be held on Thursday October 24, 2013 at 6:00 pm.

IX. ADJOURNMENT – At 9:30 pm Holmes Sr moved to adjourn the meeting. Cordes seconded and the vote was unanimously approved 2-0.

Respectfully submitted,

Heidi Carlson, Town Administrator